



## Mobile Phones Policy

### Rationale

The College is committed to developing the students' social and interpersonal skills. The inherent need to develop healthy and positive relationships is grounded firmly upon the values According to St. Paul, including respect, listening to each other, doing the right thing, working together and being truthful in your actions. As such, this policy encourages the students to interact in a personal and sincere way.

### Statement of Purpose

**The Mobile Phone Policy seeks to:**

- Promote healthy and positive relationships
- Ensure the learning environment is free from distraction
- Encourage open and honest communication
- Reduce the reliance upon technology as a means of communication
- Develop the students' interpersonal and social skills

### Guidelines

Students may bring electronic devices such as Mobile/Smart Phones, Cameras or iPods to the College. However, they do so at their own risk and the device must be kept in the student's locker or on their person at all times. They should either be switched off or on silent. Smart watches (Apple watches etc.) may only be used as watches. Airpods/earpods should also be unseen. The wearing of air or airpods/earpods is regarded the same as a phone being used. Therefore, they should not be visible.

The College will not accept responsibility for loss of or damage to these devices brought to the College by students.

**Students should not have their phones on from the first bell in the morning, 8.35am until the final bell for the day at 2.55pm.**

Creation Date  
5/03/2020

Revision Date  
8/2/2021

## **At school:**

### ***In the Yard***

Mobile phones may not be used at any time whilst on the College grounds during recess and lunch breaks. They should be **unseen and unheard**.

### ***In the classroom***

Subject teachers have the discretion to grant permission for students to use a Mobile/Smart Phone, Camera or iPod for **educational purposes only**. If the device is to be used outside the classroom then the student is required to have a note from the subject teacher.

Mobile phones may not be used in homeroom at any time.

### ***Urgent calls to home***

Students are to approach their relevant House Leader to ask for permission to call their parent/guardian. Should their House Leader be unavailable, the student is to come to the Front Office and speak to Student Services for permission to use the Office phone to contact their parents; this call is to be made whilst in the Front Office.

Students who experience sickness enough that they need to contact home, go to Sick Bay and make a phone call under the direction of the First Aid Officer.

### **On Excursion:**

These devices can be taken on excursions but should only be used under the directions of supervising teachers or in the case of emergency.

### **On Camp:**

These devices are not to be taken on College Camps. Emergency contact details will be made available to parents prior to leaving for the camp.

**N.B. Students may not use the phones to take photographs or videos of teachers or any other students at any time.**

If a student is found to be acting contrary to the above policy the following will apply:

**1<sup>st</sup> Breach:**

The phone will be confiscated and given to Student Services. A note is chronicled under the student's file on Compass. The phone will be returned at the end of the day after the student has signed for it.

**2<sup>nd</sup> Breach:**

The device is to be confiscated and given to the Deputy Principal who will keep it in a secure location until it is returned to the student at the end of the day. A note is chronicled under the student's file on Compass. A detention will be issued for a second offence.

**3<sup>rd</sup> Breach:**

The phone is confiscated and will not be returned until a parent/guardian comes to the College to collect. A note is chronicled under the student's file on Compass. A detention will be issued and a parent interview will ensue.

**N.B. : Should a student repeatedly re-offend, they will be required to sign in their phone each day to Student Services and collect at the end of the day.**